



Republic of the Philippines  
Cordillera Administrative Region  
Department of Education  
**SCHOOLS DIVISION OFFICE OF BENGUET**  
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March 29, 2016

DIVISION MEMORANDUM

No. 058 s. 2016

To: Education Program Supervisors  
Public Schools District Supervisors  
Public Secondary School Heads  
All Others Concerned

From:   
FEDERICO P. MARTIN, Ed.D., CESO VI  
Schools Division Superintendent

Subject: Validation and Monitoring of the SHS Implementation

1. Pursuant to Regional Memorandum No. 058, s. 2016, the Schools Division Office Senior High School Team will be monitoring all secondary schools to offer Senior High School (SHS) any time within the Months of April and May. (See attached SHS team composition).
2. The focus of the Monitoring and Evaluation (M&E) are the availability of the following: SHS classrooms, Teachers, Computer lab, TVL/Science lab, Tools and equipment, Library holdings and Buildable space.
3. Please be ready with the data needed by following the template below:

Specific issues/Concerns	Proposed Solutions
e.g. Lack of SHS Teachers	Systematic scheduling of classes of JHS and SHS to maximize teachers loading.

4. Travel and other incidental expenses of the SHS Team will be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. In line with the SHS implementation all schools to offer SHS are required to prepare SHS class program (download Grades 11 and 12 curriculum guide and sample class program from the DepEd Website). Furnish the SDO with a hard copy of the SHS class program on May 23, 2016. On the other hand, the enrolment of Grade 11 entrants will be on May 11 to 20, 2016.
6. Immediate dissemination of this memorandum is desired.